



APWA Website Tutorial

UPDATING YOUR ACCOUNT

YOUR APWA MEMBERSHIP

All membership accounts are managed through APWA National. To change or update your account go to: <https://www.apwa.net/> and sign in. Then go to your account by clicking on the icon or the "Hi, <Your Name>". (Figure 20)



Figure 20

UPDATE YOUR MEMBERSHIP

Click on the "My Account" tab. To modify any of the information, click on the pencil icon nearest to the information. (Figure 21)

BE INCLUDED IN THE MEMBER DIRECTORY

Click on the "My Settings" tab. (Figure 22)

- Click on the pencil next to "Other Preferences".
- Check the box for "Include in Online Member Directory".
- Check the box for "Include in APWA mailing list rentals".
- Click save.

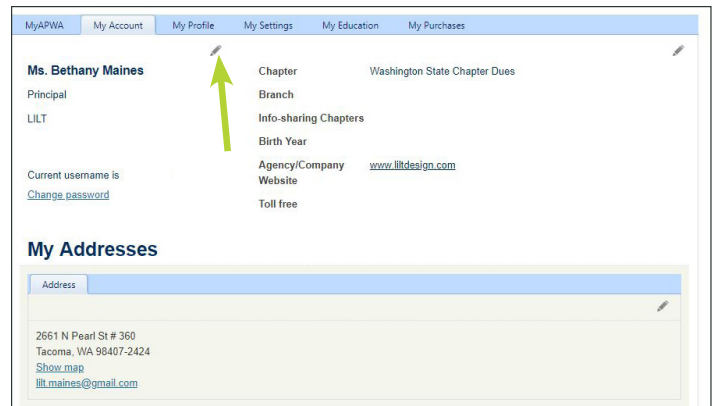


Figure 21

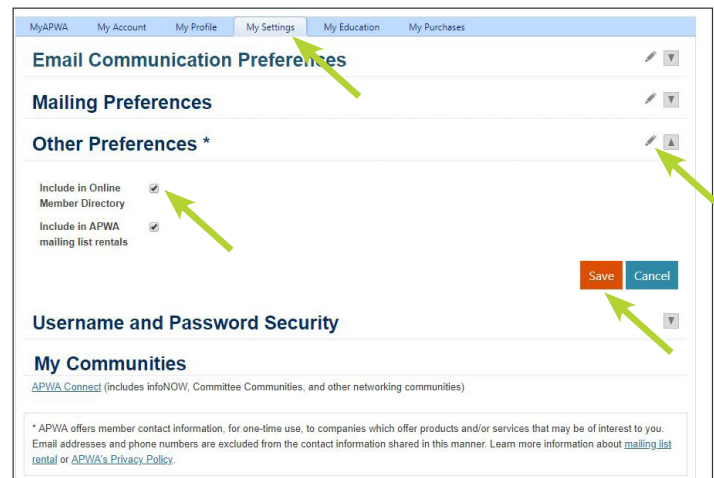


Figure 22