



CITY OF REDMOND
Invites applications for the position of:

Public Works Supplemental Maintenance Aide

SALARY: \$14.95 - \$22.43 Hourly

OPENING DATE: 04/05/17

CLOSING DATE: Continuous

JOB TYPE: Supplemental, Temporary

LOCATION: Public Works Maintenance Operations Center, 18080 NE 76th St, Redmond

DEPARTMENT: Public Works

JOB RESPONSIBILITIES:

Preference will be given to applications received by April 14, 2017.

Preference will be given to applicants available to work the duration of the 6 month employment period.

The City is recruiting to hire seasonal help to support the various workgroups within the Public Works Maintenance Operations Center, including: Fleet, Stormwater, Streets, Wastewater, and Water.

Duties for these positions may include but are not limited to: performing routine tasks such as weed eating, raking, edging, shoveling and other means of mechanical vegetation control; litter pick-up; cleaning and repairing trails and grounds, performing various maintenance at public facilities; traffic control in a work zone of a city right-of-way; cleaning and painting fire hydrants and/or roadway curbs; installing water meters; assisting employees with various maintenance tasks; washing, vacuuming and detailing vehicles; assisting with vehicle transports; and performing other duties as assigned.

UPON CLOSER LOOK:

Hours and Duration:

Monday – Friday (40 hrs. /wk.), generally 7:00 a.m. - 4:30 p.m. Positions start April through June dependent upon specific work group needs. All positions are scheduled to end no later than October 31, 2018. Positions are limited to working no more than six (6) months or 1040 work hours per calendar year.

DO YOU HAVE WHAT IT TAKES:

Education and Experience:

High School diploma or equivalent is required. Experience in public works maintenance, general maintenance, or other related work experience is preferred. Mechanical aptitude and knowledge of/experience with relevant power and hand tools is desired.

Licenses and Requirements:

Must be 18 years of age or older **and** have a valid Washington State driver's license by date of hire. Must have a driving record that meets City standards. Possession of a valid flagging card and/or an adult first aid/CPR card is desirable. Successful applicants must provide own steel-toed, safety boots (City will provide 50% toward that purchase, not to exceed \$100.)

FOR MORE INFORMATION:

<http://agency.governmentjobs.com/redmondwa/default.cfm?action=jobbulletin&JobID=1671789>

Working Conditions:

Outdoor work environment subject to seasonal heat and adverse weather conditions; driving a vehicle and operating equipment to conduct work; and exposure to traffic, noise, hazardous materials and fumes. Incumbents are required to lift up to 50 pounds, bend, twist, stoop, push, pull, stand, and/or walk over rough and uneven ground. Position requires physical stamina, manual dexterity, hearing and visual acuity.

City of Redmond Values:

Integrity: We demonstrate sound, honest, truthful and consistent actions.

Accountability: We take ownership of our actions and responsibilities.

Commitment to Service: We are dedicated to seeking solutions for our community.

Selection Process:

The City of Redmond will be creating an eligibility list from this pool of applicants for future openings.

Please submit a resume with your application.

Candidates who are selected to interview will be required to complete a Background Authorization Form.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.redmond.gov/employment>

Position #1700021
PUBLIC WORKS SUPPLEMENTAL MAINTENANCE AIDE
KJ

15670 NE 85th Street
Human Resources - 3rd Floor
Redmond, WA 98052
425-556-2120

redjobs@redmond.gov

Public Works Supplemental Maintenance Aide Supplemental Questionnaire

* 1. Do you have a high school diploma or GED equivalency?

- Yes
 No

* 2. Do you have experience in Public Works maintenance?

- Yes
 No

* 3. Are you available to work the duration of the employment period? (Approximately April 1st, 2018 to September 31st, 2018? If not, please describe your availability within this timeframe.

- Yes
 No

[Freeform text field for applicant to add explanation]

* 4. Do you have experience with commercial heating/ventilation or air conditioning maintenance?

- Yes
 No

* Required Question