



**CONSTRUCTION STANDARDS
DIV. 1 COMMITTEE
AGENDA**

**Thursday, March 23, 2017 - 10:00 am – 12:30 pm
Tacoma – Center for Urban Water – Room 117**

Attending: (P = via phone)

x	Aubrey Argeris	x	Ted Hill		Lori McFarland	x	Diane Sheesley
x	Ty Bardwell	x	John Ho	x	Tamara Nack		William Wonch
x	Pat Baughman		Bruce Johnson	x	Tina Nelson	x	Tina Lakose
x	Peter Dressel	x	Bill Linton	x	Scott Sawyer		

A. Introductory Matters

1. Individual updates – We had a visitor Tina LaKose with Pierce County
2. Review this Agenda
3. Meeting notes from February 2, 2017 – Meeting notes were accepted to be posted on website
4. Committee Summit – February 9, 2017 - Ty attended as our representative. Much discussion on 2019 Seattle Conference occurred. Scott Sawyer also attended representing the Government Affairs committee as well.
5. John and Ted need a new invite to One Drive – Diane will send

B. Activities & Actions by other groups – for our information & action as appropriate

1. WSDOT LP – JH, WW – B2G Now is a DBE software for monthly reports, it allows prompt pay communication. Prime contractor fills out and sub can add notes, Agency will have monitoring responsibility. OEO process will have training for Contractor and Consultants – John Ho will teach agency courses. WSDOT launch is June – Local programs is currently doing a test project with Seattle. Training will occur after Seattle project is complete so lessons learned can be included in the training. Local Agencies will be using B2G Now by next construction season. This cannot be used for non-FHWA projects as WSDOT pays for the program use.
2. WSDOT/AGC Administration Team – Tina – There was discussion on adding DRB to the LAG Manual and also creating Good Faith Effort Guidelines.
 - a. Claims Provisions
 - b. Electronic Spec Book – WSDOT does not plan to print hardcopies of the Standard Specifications in 2018 or after. If you think this is a good idea or have reasons you still need a hardcopy please share those with Tina.
3. WSDOT Amendments/GSPs updates – Tina

C. Action Item Updates –

1. Review Committee tasks – Tina
2. Div 1 Website Update – Lori
3. APWA conference sessions Fall 2017 – Lori – A few session options were discussed: Contracts in Crisis, Bill Linton; Negotiating with consultants, Peter Dressel; Lump Sum contracts Scott Sawyer
4. Review progress on Action Items (see attached list)

D. APWA GSP Updates & Review - status, discussion, decisions

1. Ready to be sent to Local Programs – 1-07.23(1), 1-09.2(5)
2. 1-10, PCMS Reader board password – Diane/John – to be removed from future discussion, everyone is happy just asking the Contractor to do this and several agencies provide their own.
3. 1-08.1 – Accept Final Version – Tina – agreement to send to WSDOT for approval and posting
4. 1-02.14 – Bruce is working on
5. APWA GSP Traffic Control – Lane restrictions – Fill-ins
6. Legislative Discussion that could affect GSPs

- a. HB1574 removes notice clauses and if motion for summary judgement is gone then an agency has to argue prejudice which occurs at trial so no route except trial. Tina and Tamara Knapp (Scarcella Bros) discussed working together on changes. Scott will work with government affairs committee as well and try to come up with a compromise that works for agencies as well as contractors.
- b. SB5301 Min. Wage required for bidder responsibility

E. New Business

- 1. 1-09.13(3) - \$250,000 – litigation – reconsider current APWA GSP
- 2. 1-4.4 – Minor Changes – Unexpected Site Changes
- 3. Uniformed Police Officers – continue adding examples to one drive Division 1-10 Do we need 2 specs one for agency police and one for when any police officer may do the work.
- 4. 1-04.4 effect on unchanged work
- 5. Tamara had request from AWC to use a new insurance form, she will send the number to Peter and see if it is something we need to consider or if it was considered prior.

F. Future meetings – put on your calendars

<u>Date</u>	<u>Time</u>	<u>Location</u>
April 26, 2017		Spring Conf, Tacoma
May 18, 2017	10 am	Tacoma, Center for Urban Waters Commencement Bay Rm 101 North

Action Items			
Who	Sec. #	Issue	Due
ALL	Task List	Div 1 – Task List – Review/Volunteer	
ALL	1-01.3	Be on alert for references in the SS to “State” or “WSDOT” that should really read “Contracting Agency”, and send to Tina to request that WSDOT change the SS, instead of us writing an APWA GSP.	ongoing
Bruce	1-02.14 Opt A/B/C	update/cleanup Options A & B, then copy Option B edits to Option C when finalized. Send out email asking committee to review and comment.	
Tina	forms	Coordinate John Ho - revised P&P bond forms being posted on WSDOT forms site & in the Local Agency bid package. Work with John Ho to make PDF “fillable” forms, post revised forms on WSDOT forms site after John H. approves. Also work w/Lori to post link to the updated Bond forms on our committee website – there’s already a place for it. And <u>publicize</u> – thru LP ListServ is a good idea.	ASAP
Peter	Bonds	Research possible FHWA requirement to release bond at end of job	
Tina	Recycled	Work with APWA-WA leadership & WSDOT to make sure there is a plan to comply with Section 1 of the law – develop Implementation Plan. Work w/Jim Rioux on pursuing changes to law to reasonable and doable.	On-going
Tina	1-07.2	Ask John Carpita for MRSC advice – will the WSDOT SS, as amended in draft APWA GSP, work for non-State/non-private land?	
Ted	1-02.9	develop presentation to educate local agency city clerks on Option B, with 1-3 hour delay in bid opening, to allow time to get DBE confirmations (see 5/15/14 & 2/12/15 mtg notes). Coordinate w/pertinent organizations to get the word out.	ASAP
Steph/ Di	1-08.4	Add fill-in as done for 1-08.5, to resolve confusion. (see notes on document)	
Tina	1-07.1	Solve w/Greg Morehouse about training “WSDOT” employees typo – can he just fix the SS?	
Tina	1-04.6	both options – needs work related to the change order language (besides trying to get FHWA approval)	
Tina	1-05.4	Finalize Contractor-provided Survey GSP & prepare to post	ASAP
Tina	1-05.4	Finish <u>Agency-provided Survey</u> spec and to committee to final proof.	
Tina		Obtain approval to use posted GSPs on FHWA-funded projects, not currently	in progress

Action Items			
Who	Sec. #	Issue	Due
		approved – revise GSPs as needed – 1-03.4(1); 1-04.6; 104.6, Options A & B – or get a definitive “never” after trying.	
On-going Tasks			
Diane		Administer OneDrive site, and help with access and editing problems	
Scott		Coordinate with MRSC to post sample contract/bidding documents.	
Tina		Work with Board & John Carpita/MRSC on ways to impart information or ask for input from local agency specs-writing/compiling and construction contract admin. people. Targeted mailing list, webinars, etc.	
Tina		Work w/WSDOT and APWA Board on memorializing cooperation agreement, deciding parameters of the cooperation, etc.	
Ted		Work w/CASC co-chairs & CSI, other Local Agencies, on how we can support non-WSDOT based General Requirements needs of Local Agencies, and how to combine WSDOT/CSI based Special Provisions in one project	
Lori		Lead coordinator for Conference sessions – applications, follow-through.	
??	--	Send to ??? the type of changes agencies ask for to Div. 1, so we can gather info on trends, see what we might help with. Also send the “wild & crazy” Agreement forms LAs put in Bid Documents, so Div 1 committee can consider improving those with education and samples.	
Diane	---	Help users who have problems with our APWA GSP format – usually when using the PSE Word program.	