



**CONSTRUCTION STANDARDS
DIV. 1 COMMITTEE
Meeting Notes**

Thursday, January 28, 2016 - 10:00 am – 12:30 pm

Center For Urban Waters - City of Tacoma Environmental Services - Commencement Bay Room 101 North

Attending: (P = via phone)

x	Aubrey Argeris		Ted Hill	x	Dave Mounts	x	Scott Sawyer
x	Ty Bardwell	x	John Ho	x	Tamara Nack	x	Stephanie Seibel
x	Pat Baughman	x	Lori McFarland	x	Tina Nelson	x	Diane Sheesley
	Peter Dressel		Bill Linton				

A. Introductory Matters

1. Individual updates
 - a. Discussed DRV and terminating DBE sub-contractors
 - b. Government Affairs Committee (GAC) discussed affidavit of wages paid submittals with L&I. L&I is rewriting a policy paper for guidance on this. Surety will almost always “file on behalf” of the prime to get a project closed out.
 - c. John Ho is performing Marty Garman’s tasks for those in Kitsap and Pierce County
 - d. Buy America changes – no longer any exempted items – stems from a challenge by US Steel and was upheld in court.
 - e. FHWA 1273 was amended to require US Flagships
2. Review this Agenda – Agenda accepted

B. Activities & Actions by other groups – for our information & action as appropriate

1. WSDOT LP - DM
 - a. FHWA/State discussing written confirmation at time of bid – after WSDOT has tried this out LP will make changes, but may have differences.
 - b. We can still comment on Kathleen Davis’ letter even though we are slightly past the comment period.
2. WSDOT Small and Diverse Business Contract Goals for State Funded Projects – TN/DM
 - a. If connecting Washington projects also have federal aid the federal requirements are used instead of the state.
 - b. \$250,000 limit
3. WSDOT/AGC Administration Team – Tina
 - a. DBE verification/confirmation letter was discussed
 - b. Culver projects – if all go out now manufacturing issue and no time for VE study
4. WSDOT Amendments/GSPs updates – none that requires an APWA GSP

C. Action Item Updates –

1. Committee Co-Chairs – Diane Sheesley will try out Co-Chair and see how it goes
2. Volunteers for ongoing tasks from GJ’s duties list; GSP writer status – TN See attached work in progress
3. Committee Chair Summit – February25 – TN Tina and Diane will attend
4. Spring APWA conference sessions – Lori Tina had to withdraw the session on Buy America, Nothing for Fall session – Spring is in Spokane, will focus on a Div. 1 discussion
5. Recycled materials law – Overall Plan development mandated by law; education of Local Agencies – TN
 - a. Tina would like to add additional information to the website with background information on the law.

- b. WSDOT & implementation partners have not met – Tina, Gary Rowe (WA Assoc. Counties), Cody Hart (materials committee), Walt Olsen (CRAB), Jim Rioux (GAC committee), Kyle McKeon (WSDOT) and others may meet in a conference call next month

6. Review progress on Action Items (see attached list)

D. APWA GSP Updates & Review - status, discussion, decisions –

1. Sent to Dave to gain FHWA approval & post on December 11, 2015: (1-01.3, 1-02.1(1), 1-02.6, 1-02.13, 1-03.1(1), 1-06.6, 1-07.18)
2. Ready for Dave to gain FHWA approval & post: none at this time
3. 1-07.2 – TN will be reviewed by February 12th if no changes will be sent to DM if changes will review at March 10th meeting
4. 1-09.2(5) – Tamara/Peter No comments, ready to go to Dave Mounts for approval
5. 1-02.14 – Stephanie & Diane Stephanie will make changes to option B, Diane to option A -any additional comments by February 12th - if no other comments can be sent to Dave Mounts for approval.

E. New Business

1. Subcontractor prompt pay WSDOT amendment to 1-08.1, 9th ¶ – need APWA GSP changing this back to the pre-amendment wording? See notes on the August 2015 amendment markups in the 9/25/15 Meeting Folder on OneDrive.
2. Long lead items and starting contract – a folder has been added on one drive for examples and thoughts
3. Project closeout – coordination with WSDOT, L&I, suspension of work etc..

F. Future meetings – put on your calendars

<u>Date</u>	<u>Time</u>	<u>Location</u>
March 10, 2016	10 am	Pierce County – Tacoma Mall office building Public Works 4 th floor conference room
May 26, 2016	10 am	City of Tacoma – Center for Urban Waters Commencement Bay Room 101 North

Action Items			
Who	Sec. #	Issue	Due
ALL	Task List	Review “GJ-TaskList” on OneDrive and volunteer for one or more ongoing tasks	1/15/16
ALL	1-09.2(5)	Review Tamara/Peter proposed new GSP on Scale verification checks	11/12/15
ALL	1-01.3	Be on alert for references in the SS to “State” or “WSDOT” that should really read “Contracting Agency”, and send to Tina to request that WSDOT change the SS, instead of us writing an APWA GSP.	ongoing
Tina		Arrange for meeting location for March meeting	2/1/16
Steph/ Diane	1-02.14 Opt A/B/C	update/cleanup Options A & B, then copy Option B edits to Option C when finalized. Send out email asking committee to review and comment.	1/6/16
Tina	forms	Coordinate w/Dave & John Ho - revised P&P bond forms being posted on WSDOT forms site & in the Local Agency bid package. Work with John Ho to make PDF “fillable” forms, post revised forms on WSDOT forms site after Dave M. approves. Also work w/Lori to post link to the updated Bond forms on our committee website – there’s already a place for it. And <u>publicize</u> – I think thru LP ListServ is a good idea.	ASAP
Peter	Bonds	Research possible FHWA requirement to release bond at end of job	1/28/16
Tina	Recycled	Work with APWA-WA leadership & WSDOT to make sure there is a plan	ASAP

Action Items

Who	Sec. #	Issue	Due
		to comply with Section 1 of the law – develop Implementation Plan. Work w/Jim Rioux on pursuing changes to law to reasonable and doable.	
Tina	1-07.2	Ask John Carpita for MRSC advice – will the WSDOT SS, as amended in draft APWA GSP, work for non-State/non-private land?	by 1/28/16
Ted	1-02.9	develop presentation to educate local agency city clerks on Option B, with 1-3 hour delay in bid opening, to allow time to get DBE confirmations (see 5/15/14 & 2/12/15 mtg notes). Coordinate w/pertinent organizations to get the word out.	ASAP
Steph/ Diane	1-08.4	Add fill-in as done for 1-08.5, to resolve confusion. (see notes on document)	11/12/15
Tina	1-07.1	Solve w/Greg Morehouse about training “WSDOT” employees typo – can he just fix the SS?	11/12/15
Tina	1-04.6	both options – needs work related to the change order language (besides trying to get FHWA approval)	summer '15
Tina	1-05.4	Finalize Contractor-provided Survey GSP & prepare to post	ASAP
Tina	1-05.4	Finish <u>Agency-provided Survey</u> spec and to committee to final proof.	summer '15
Tina	1-08.1 & 1-08.1(1)	Work w/Kyle McKeon & Greg Morehouse on new amendment challenges – see 9/25/15 meeting notes.	11/12/15
Tina		Obtain approval to use posted GSPs on FHWA-funded projects, not currently approved – revise GSPs as needed -- 103.4(1); 1-04.6; 104.6, Options A & B – or get a definitive “never” after trying.	in progress
On-going Tasks			
Diane		Administer OneDrive site, and help with access and editing problems	
Scott		Coordinate with MRSC to post sample contract/bidding documents.	
Tina		Work with Board & John Carpita/MRSC on ways to impart information or ask for input from local agency specs-writing/compiling and construction contract admin. people. Targeted mailing list, webinars, etc. Also about shared workspace hosting (KBA SharePoint replacement)	
Tina		Work w/WSDOT and APWA Board on memorializing cooperation agreement, deciding parameters of the cooperation, etc.	
Tina		Discuss w/Board our committee relationship to Strategic Plan	
Ted		Work w/CASC co-chairs & CSI, other Local Agencies, on how we can support non-WSDOT based General Requirements needs of Local Agencies, and how to combine WSDOT/CSI based Special Provisions in one project	
Lori		Lead coordinator for Conference sessions – applications, follow-through.	
Dave	--	Send to GJ the type of changes agencies ask for to Div. 1, so we can gather info on trends, see what we might help with. Also send the “wild & crazy” Agreement forms LAs put in Bid Documents, so Div 1 committee can consider improving those with education and samples.	
Diane	---	Help users who have problems with our APWA GSP format – usually when using the PSE Word program.	